

Notice of Findings

Notice To: Fiona Wilson - Director
Facility Name: Little Acorns LLC
Owner: Fiona Wilson
Site Address: 1240 Huff Lane
City/State/Zip: Jackson, WY 83001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 03/24/2021, and investigated by Kelli Dunne

A statement of childcare allegation, CPL-46924, was provided on 03/24/2021.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 3. Provider, Director, and Staff Requirement
(e) All staff, household members, substitutes, and volunteers shall complete a child abuse/neglect Central Registry background check once a year and a full fingerprint based national criminal history record background check every five (5) years.

Explanation of Findings: It was discovered during renewal desk review and verified at visit that (1) staff member has been working with an expired central registry and sex offender check for a period of 4 weeks.

Action Required: Staff member may not work until central registry and sex offender check have been completed. A corrective action plan needs to be completed detailing how this will not happen in the future. Staff member will not work until this has been completed.

Corrective Action Plan Due Date: 04/07/2021

Corrective Action Plan Achieved Date: 04/22/2021

Compliance Due Date: 03/24/2021

Compliance Achieved Date: 03/24/2021

Action Met Comments: CAP was received and approved on 4.7.21. A monitoring visit will be completed within 30 days. Monitoring visit completed on 4.22.2021.

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

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Signature: _____
Stoney Busch for Kelli Dunne

Date: _____

CC:
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